

Board of Directors – Job Description

Position Title: Director at Large

Roles & Responsibilities

The Director at Large may take on special projects at the direction and request of the Apra Canada Board; projects will be defined and documented on an as-needed basis.

General responsibilities for Board members are outlined in the Board Responsibilities document.

Key Internal Collaboration

The Director at Large collaborates with, and supports, other Board members in their portfolios to the best of their abilities.

Key External Collaboration

The Director at Large acts as an ambassador for the Apra Canada Board, Apra Canada, and the research profession, advocating and building positive relationships with other researchers, like organizations, and the fundraising profession at large.

Apra Canada Conference support

The Director at Large takes an active role in supporting the bi-annual Apra Canada Conference to the best of their abilities, which may be one or more of the following:

- Serving on the conference committee
- Helping to identify and recruit presenters, or serving as a presenter
- Attending the conference; if attending, hosting a dinner for delegates during the conference
- Enthusiastically support and promote the conference via Apra Canada marketing channels

Workload

Workload is typically 1-2 hours per month, though this may increase depending on special projects or events.

Skills

- Strong interpersonal and collaborative skills
- Openness to new ideas and new projects